



BELKNAP COUNTY COMMISSIONERS  
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**David DeVoy**  
Chairman  
Sanbornton

**Glen Waring**  
Vice-Chairman  
Gilmanton

**Hunter Taylor**  
Clerk  
Alton

## Commission Meeting Minutes August 23, 2018

In Attendance: Commissioners David DeVoy, Glen Waring and Hunter Taylor and County Administrator Debra Shackett.

**Minutes:** M/Taylor, S/Waring to approve the minutes. Unanimous. **Motion passed.**

**Calendar:** Commissioner DeVoy stated there is a Gunstock RAN hearing scheduled for 8/29/18 at 6pm.

**Previously Signed Documents:** M/Taylor, S/Waring to ratify the previously signed documents. Unanimous. **Motion passed.**

### **Previously Signed Documents**

<b><u>Document Date</u></b>	<b><u>Document</u></b>
8/6/2018	Letter to Laconia PD re: JAG grant
8/8/2018	Payroll & A/P Manifest
8/15/2018	Payroll & A/P Manifest

**Presentation by IDN#5-Audrey Goudie:** Maggie Pritchard, Jackie Abikoff reviewed the slide show included in the packet. Commissioner DeVoy asked what the inception date was. Ms. Goudie stated it was January 2016 but the program just started hitting the ground in the fall of 2017. Commissioner Taylor asked for an example of a project. Ms. Goudie explained the Enhanced care coordinator project. Commissioner Taylor asked if it is too early to see the degree of success. Ms. Abikoff stated it was too early to tell. Commissioner Taylor asked if there was any evidence based data. Ms. Abikoff stated it is based off evidence based practice that is being used all over the Country. Commissioner Taylor asked if there was any hard data that shows how the program will work. Ms. Abikoff stated they do not have good data yet. Commissioner DeVoy asked if part of the program goes beyond the CORE program and if inmates that do not qualify for CORE are followed up on. Ms. Abikoff stated that the care coordinators assist with this.

They answered many questions asked by the Commissioners. Henry Lipman was also present and answered questions about the State's role in the creation and funding of the IDN's and how ProShare was impacted by the 11 15 waiver process.

The Commissioners asked the audience if they had any questions for the presenters. They asked several. The Commissioners then discussed impacts on the fund balance, of returning a portion of the ProShare to the State.

Mr. Lipman stated DRA has to set tax rates and they would need to know by the end of September, if a supplemental appropriation is approved.

**Financial Update:** County Administrator Shackett reviewed the financial reports. She pointed out the shortfall in the IT department and HHS line. County Administrator Shackett stated the nursing home took a big hit due to the ProShare amount and bed tax to be paid.

Commissioner DeVoy stated eventually a decision needs to be made about the uncollectable accounts. County Administrator Shackett stated every year the Board will have a recommendation for uncollectable accounts. Commissioner Taylor asked what the policy is for write offs. County Administrator Shackett stated the Accounting Manager has been working on a policy.

**Review of proposed evaluation form for County Administrator:** Commissioner DeVoy stated he thought they should use the old form for the evaluation that was due two months ago and use the new form moving forward. Commissioner Taylor would like the opportunity to write a narrative. He prefers this to the subjectivity of a numeric rating.

**Addendum to administrative assistant job description:** County Administrator Shackett stated this document was developed to be very clear why the \$1 stipend was requested. She stated it is intended to be filed with the job description. Commissioner Waring stated the first sentence needs clarification. Commissioner DeVoy asked if this help to save on the IT bill. County Administrator Shackett stated it does. She stated there are many times the Admin Assistant goes to resolve the problem without contacting the vendor which saves money.

**Other:** There was no discussion.

**Public Comment:** There was no public comment.

**Non-public Session per RSA91-A:3, II (a):** M/DeVoy to enter into non-public session per RSA91-A:3, II (a) for personnel matters. County Administrator Shackett called roll: Waring-Y, DeVoy-Y and Taylor-Y. At 7:25pm the board entered non-public session.

At 7:50pm the Board ended non-public session.

The Board discussed their thoughts on the Community Services Health Network, LLC. They considered the impacts of keeping or sending back a portion of the ProShare revenue.

**Adjourn:** The meeting adjourned at 8:20pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jamie Ellsworth', with a long horizontal flourish extending to the right.

Jamie Ellsworth  
Administrative Assistant

